

Overview

PRINCE (PProject IN Controlled Environments) is a project management methodology designed to ensure that a system development project meet its objectives, within constraints and delivers stated benefits. This course is primarily aimed at staff in a junior team manager or project support and assurance role in a PRINCE2 environment who require a formal qualification in the project management method.

Objectives

To provide delegates with knowledge of PRINCE2 and to prepare them for the PRINCE2 Foundation Certificate examination.

Skills Gained

At the end of the seminar, delegates will be able to:

- Understand the need for project management and how PRINCE2 meets that requirement.
- Understand & apply the PRINCE2 processes.
- Prepare project plans using product based planning techniques.
- Undertake risk analysis and management for the project.
- Prepare information for inclusion in a Project Initiation Document.
- Understand and apply techniques for the management of product development, quality control and change control.

Pre-requisites

Attendees should have an understanding of a how projects work to a level of the Project, Planning and Control course.

Who Should Attend

Anyone who wishes to gain an qualification in PRINCE2.

Content

Introduction to PRINCE2™

The background, objectives, benefits, scope and structure of the method.

Project organisation

Organisational structure, roles and responsibilities, the project management team including the project board, project and team management.

Planning

Purpose and importance of the planning components, types of plan, product identification and specification, determining stages, planning techniques, product based planning, the steps in planning.

Project control

Work package authorisation, stage assessments, establishing project and stage tolerance, checkpoints, highlight reports, handling exception situations, project issues, project reporting.

Risk management

Types of business and project risk, risk analysis and management, the risk log.

Quality

Ensuring quality, quality planning, relationship with ISO9000, product descriptions, quality control, quality review.

Change control and Configuration Management

Change control steps, authority levels. Analysing the impact, configuration management.

Processes

Starting up a project, directing a project, initiating a project, managing stage boundaries, controlling a stage, managing product delivery, closing a project, planning.

PRINCE2 in practice

Tailoring PRINCE2 for different business environments, scaling PRINCE2 for use with projects of different type and/or size, implementing PRINCE2, project documentation and filing.

Exam

- The examination scheme is administered by APM Group Ltd.
- The Practitioners examination, which consists of three questions, based on a case study, lasting for three hours.

Course Duration: 5 Days